**ASCC Natural and Mathematical Sciences Subcommittee**

Unapproved Minutes

Wednesday, February 14th, 2024 8:30AM – 10:00AM

CarmenZoom

**Attendees**: Barker, Cole, Dinan, Hamilton, Lee, Neff, Ottesen, Vankeerbergen

**Agenda**

1. Approval of 1/31/24 minutes
	1. Lee, Ottesen; unanimously approved.
2. Earth Sciences 1051 (new course)
	1. **Contingency**: The Subcommittee requests that the school provide insight on whether or not a student that has taken Earth Sciences 1151 would be able to take this course. The Subcommittee wonders if there is enough content overlap that 1151 should be an exclusion. The reviewing faculty are not advising the school either way but are simply curious if this situation has been considered and ask for a response.
	2. **Contingency**: The Subcommittee asks that the school add into the syllabus the notation requested by the Department of Theatre, Film, and Media Arts in their concurrence response stating that the course does not contribute to the Film Studies major or minor.
	3. **Contingency**: The Subcommittee requests that the school select “general studies” for subsidy level on the form in curriculum.osu.edu rather than “Baccalaureate” since the course is definitely not designed for students in the major.
	4. **Contingency**: The Subcommittee requests that the school remove Kellie Brennan from the Title IX statement, as she is no longer employed at the university. [Syllabus p. 5]
	5. *Recommendation*: The Subcommittee recommends that the school adjust the total possible points, which should add up to 340 instead of 240. [Syllabus p. 3]
	6. *Recommendation*: The Subcommittee recommends that the syllabus explicitly state that students do not need to buy the listed readings. Additionally, in the reading and audio selections section of the syllabus, there seems to be a small typo that causes some confusion. The Subcommittee recommends correcting the sentence, “These will be from online sources are from these 4 different texts” to “These will be from online sources or from these 4 different texts”, assuming that is what is meant. [Syllabus p. 2]
	7. *Recommendation*: The Subcommittee recommends that the school remove the mention of the Ohio State grading scale, as the university does not have a standard grading scale. [Syllabus p. 3]
	8. Ottesen, Barker; unanimously approved with **four contingencies** and *three recommendations*.
	9. Addendum: The school must select a different number for the course, as 1000-1099 are reserved for undergraduate non-credit courses for orientation, remedial, or other non-college level experiences (per the [ASCCAS handbook](https://asccas.osu.edu/sites/default/files/2023-11/2023-2024%20ASCC%20Handbook.pdf), p. 77).
3. Microbiology 4541 (new course)
	1. **Contingency**: The Subcommittee requests that the department adjust the credit hours and work expectations statement, which should state that students should expect to spend 3 hours on outside work rather than 3-4 hours. [Syllabus p. 3]
	2. **Contingency**: The Subcommittee requests that the department remove Kellie Brennan from the Title IX statement, as she is no longer employed at the university. [Syllabus p. 7]
	3. *Recommendation*: The Subcommittee recommends that the department either remove the discussion and communication guidelines, which are written to apply to online discussions, or alter them to apply to the in-person discussions of this course. [Syllabus p. 6]
	4. *Recommendation*: The Subcommittee recommends that the department use the most recent version of the Student Life Disability Services Statement, which was updated to reflect the university’s new COVID-19 policies in August 2023. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements). [Syllabus pp. 6-7]
	5. *Recommendation*: The Subcommittee recommends that the department use the most recent version of the mental health statement if it wishes to keep the statement in the syllabus. The statement was updated to include the new Suicide and Crisis Lifeline number. The updated statement can be found in an easy to copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](https://asccas.osu.edu/submission/development/submission-materials/syllabus-elements). [Syllabus p. 7]
	6. Ottesen, Cole; unanimously approved with **two contingencies** and *three recommendations*.